

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 5th March 2024 at 19.00

Present: Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr Kirk (Chair) & Cllr Short.

In Attendance: Mrs A Livingstone (Clerk), Mr L Marley (Cemetery and Services superintendent), 2 residents, North Yorkshire Police Sergeant Ross.

24.19 Apologies for absence

Apologies had been received from Cllr A Hall and Cllr C Hall. There were no declarations of interest. Councillor Moorhouse had forwarded her apologies.

24.20 Minutes from the Parish Council Meeting held on Tuesday 6th February 2024

24.20.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 6 February 2024 as a true and accurate record. Minutes were signed by the Chair.

24.20.2 There were no matters arising from the minutes of the meeting.

The Chair enquired if any members of the public had any matter to bring forward on the agenda.

24.27.4 A resident present stated that he apologised for his behaviour at the previous meeting and that the minutes of that meeting showed a decision that a meeting would be held with him. The Clerk stated that events had overturned this decision. The Chair stated that several issues were involved. The resident stated that evidence had not been passed on and he stated his dissatisfaction with members of the GAPC team on site at the allotments. The Chair reminded that during the Parish Council meeting public could only speak when invited to do so, he suggested that any information which the resident had was left with him and reminded that the complaints policy had been sent to the resident. Resident left papers with the Chair and left the meeting.

24.21 Police Report

24.21.1 Report from North Yorkshire Police – 1st – 29th February 2024 - ASB Personal: 2, ASB Nuisance: 4 - 1 x youths gathering in church yard. (Added to local policing patrol plan for reassurance and patrols), 1 x Neighbour Dispute, 1 x youths gathered on bikes on Dykes Lane. (PCSO attend and youths have moved from the area), 1 x youths gathered outside the Tannery pub. (Added to local policing patrol plan for reassurance and patrols), Criminal Damage: 6 - 1 x reports of damage at allotments (ongoing enquiries), 1 x damaged caused to switch board of septic tank. (No LIO), 4 x details not relevant to meeting, Burglary: Residential: 1 -report of insecure door at an unoccupied property (officers attend and it is not as first reported. Property secured), Theft (including from shops): 5 - 1x Theft of Fuel (Vehicle identified and passed to Cleveland to recover), 3 x Theft of Fuel, 1 x Theft of confectionary from store, Auto crime/SMV: 1 x vehicle stolen from residential car park (ongoing enquiries / media appeal circulated), Fraud: 1, Violence Against the Person: 8, Other crimes: 2. Total this period: 30.

Cllr Blackmore entered the meeting.

24.21.2 Sergeant Ross advised that his request for the CCTV at the play park had been rejected and he was unable to offer an increase in patrols due to a low number of officers. He suggested that police could highlight the issues to the properties overlooking the park asking them to be more vigilant. Councillors discussed that there had been the intention for the works to be completed in conjunction with the CCTV installation and to have the park open during March. Options to get the play park open without a high spend which was likely to be vandalised were discussed. Purchasing CCTV was restrictive due to the costs. **RESOLVED:** Police officers, Councillors and GAPC personnel to meet at the play park at 2.30pm on 8th March to look at options available to enable the play park to re-open. A decision on a way to progress would be circulated and acted on, costs had been previously agreed for the repairs to the play park. **ACTION: Councillors/GAPC team**

Sergeant Ross left the meeting.

24.22 Report from NYC Councillor – NYC Cllr H Moorhouse had been unable to attend.

24.23 Allotments

24.23.1 For information – Allotment Bid Committee approved minutes from meeting 30.1.24 draft minutes 27.2.24. received.

24.23.2 Update from ABC Committee – The Chair informed that there had been some banners temporarily erected and fundraising activity was ongoing. Applications for funding had been submitted.

24.23.3 Agreement of bank account details to be added to Just Giving account – The Clerk explained that when the Just Giving account had funds added the option to add a bank account had been enabled. This stated a requirement for this to be a personal, not business account. She advised that as she administered both the bank account and the Just Giving account that a Councillors bank account be used for the transfer of funds. Cllr C Hall had offered to use his account for this transaction. **RESOLVED:** Clerk to add Cllr C Hall’s account details to the Just Giving account and when the Clerk transferred any funds into this account, they would be immediately transferred to the Parish Council account being used for the allotment bid. **ACTION: Clerk**

24.24 Lease approval

24.24.1 Great Ayton Cricket and Football Club sub lease of Taylor Wimpy land

A final copy of the sub lease had been received from the solicitor, this had been circulated and there had been no concerns advised. **RESOLVED:** The Chair signed the sub-lease which was witnessed by Cllr Short. Mr Lacy, Secretary from the Cricket and Football Club had attended prior to the meeting and his copy had been signed and witnessed by the Clerk. Clerk to send both copies back to Merritts. **ACTION: Clerk**

24.24.2 Village Hall lease

A draft copy of the lease had been received from the solicitor and circulated. A couple of queries had been raised by the solicitor and the Clerk had a couple of amendments to make. **RESOLVED:** Councillors had no concerns; the Chair would liaise with the Clerk and final copies would be circulated when received. Councillors approved that following circulation of the final copy of the lease, the Chair would sign the lease and the Clerk return to Merritts. **ACTION: Clerk**

24.24.3 Yatton house –

A draft copy of the lease had been received from the solicitor and circulated. A couple of queries had been raised by the solicitor. **RESOLVED:** Councillors had no concerns; the Chair would liaise with the Clerk and final copies would be circulated when received. Councillors approved that following circulation of the final copy of the lease, the Chair would sign the lease and the Clerk return to Merritts. A resident present thanked the Parish Council for their support to Yatton House. **ACTION: Clerk**

Resident left the meeting.

24.25 Planning Matters

24.25.1 **Planning applications – Consultation Responses.** – Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB24/00201/FUL – OS Field 0054 Yarm Lane	Retrospective change the use of land to mixed use for private equestrian use and agricultural. Permanent siting of mobile field shelters and sheds to be used for feed, storage and equestrian equipment. Permanent siting of a caravan for day use. Lunge Pen. Create access tracks and improve safe pull off area on Yarm Lane	Concerns were discussed on the permanent siting of the caravan. RESOLVED: Councillors agreed that this was inappropriate and not essential for the effective running of the equestrian facility. Clerk to forward objection.
ZB24/00089/FUL Molyneux Low Green	Demolition of existing conservatory and construction of a single storey rear extension to the dwelling	Councillors discussed the application and agreed that there were no objections
NYM/2024/0093 & NYM/2024/0094	Application for conversion of and extension to redundant buildings to form one local occupancy dwelling with associated	Councillors discussed the application and agreed that there was no objection.

Application ref / Address	Description of Works	Parish Council responses
Rye Hill Farm, Great Ayton	garage/workshop/store and amenity space (revised scheme to planning approval NYM/2020/0374/FL) (retrospective) Application for construction of single storey side extension to form annexe	This matter would be looked at carefully by NYMNPA.
ZB24/00176/FUL Cooks View Pannierman Lane	The construction of a storage building for horse stabling and land management	No objection

ACTION: Clerk

24.25.2 Planning decisions by LPA – Noted

Application ref	Address / Description of Works
ZB23/02402/FUL – 112 Newton Road	Dropped kerb, application granted
ZB23/02478/TPO – 3 Swathmoor House School Lane	Tree works – application granted

24.26 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.26.1 Correspondence for discussion

Resident	Email offering to fund banners advising of allotment fund and request to place banner on Low Green bridge. Covered earlier in meeting.
Yatton House	Email from resident to Yatton House requesting permission to remove tree overhanging 14 Langbaugh Close. RESOLVED: To be assessed during the site meeting on 8 th March and Clerk to respond accordingly. ACTION: Councillors/Clerk
Bespoke coffee bar van – Barefoot Baristas	Street trading consent request – is there anywhere in the village that proposal would be accepted – RESOLVED: Councillors felt that there was no suitable site. ACTION: Clerk
Resident	Email re pothole at entrance to 7/8&9 High Green response sent that Zzoomm completing the work. Further email received regards the pot holes on High Green road. RESOLVED: Councillors discussed the concerns and agreed that Zzoomm would be completing the task shortly.

24.26.2 Correspondence for Information-

From	For Information
Esk Valley Fell club	Request address to send contribution towards toilet maintenance
Resident	Enquiry of purchase of cremation plot, advice sent
Resident	Email requesting information on a third Angrove Park development, referred her to NYC planning
Cllr Moorhouse	Information that dog warden D Granger is to contact GAPC to discuss dog waste bin
	Order placed for free copy of Kings portrait
Resident	Concern re pothole High Green needing re-filling, work completed by GAPC
NYC	Planned road closure notification – Yarm Lane 8th – 29th April for Gas works
Great Ayton FC	Numerous emails chasing lease/sub lease to enable grants to be applied for by club
Yatton House	Chasing lease

From	For Information
Environment Agency	Ongoing correspondence/calls to progress trees in river, meeting to be organised on areas of responsibility when contact has progressed current issues.
NYC	Details of costs for garden waste licence – renewal information

24.27 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.27.1 Village Appearance	Grass cutting across village / facilities.	Grass cutting costs – to discuss and progress. Cllr Short had summarised information and discussed the costs with the Clerk. RESOLVED: To lease purchase the Kubota F251 machine from Lloyds Ltd. If the machine was not available in time for cutting, a short-term weekly hire would be utilised. The push mower Wiebang Virtue 53 SMP would be ordered from Sam Turner & Sons Limited. The man hours for in-house grass cutting still required addressing and Cllr Short would progress with the Clerk. RESOLVED: The Clerk was to advise the unsuccessful tender suppliers and advise the current grass cutter Gary Frankish of the decision and the requirement of 2 cuts during March as included in the payment schedule. ACTION: Clerk
24.27.2 Parish Council facilities Van Hire	Utility costs Lease agreement	Electricity and water contract - new contracts in place with Valda Energy and Everflow but still awaiting correct bills from SSE and final bills from Wave. Van contract in place – All documentation completed with Commercial Vehicle Contracts, awaiting delivery date. Clerk and team to consider the options for magnetic signage.
24.27.3 Benches	Maintenance continuing New metal bench ordered for High Green awaiting delivery	Ongoing
24.27.4 Allotments	Eviction of tenant being dealt with by solicitor Allotment report provided	The Council acknowledged receipt of the papers left earlier in the meeting. Cllr Baylin gave brief update and the Parish Council agreed with the recommendations from the solicitor. Clerk to liaise with the solicitor.
24.27.5 Facilities	Village Hall	Roof repairs being progressed, overgrowth cleared by GAPC team.
24.27.6 Village events	D Day 80 th Anniversary – 6 June 2024 Summer Village Fete 8 / 9 June 2024	To continue planning – D Day event to be held at Captain Cooks monument. Councillors discussed that there had been an attempt to see if the beacon could be viewed from Low Green and have some event within the village, but this had not been possible. The Clerk and Cllr Greenwell would continue planning the beacon on Captain Cooks Monument. There was a suggestion that it may be visible from the Cricket and Football club.

Item	Information	Action / Comments
		The Chair reminded that the usual charity/local interest stall event would be held on Saturday 8 th June and a food event on Sunday 9 th June. Mr Marley suggested the need for additional music in between the performances being held and had messaged Ayton Beats to enquire if he was interested in the events.
24.27.7 Update from Parish Council team		<p>Potholes filled High Green 2nd time.</p> <p>Floodplain Meadow cut.</p> <p>Request for new dog waste bin Guisborough Road to front of Play Park – Mr Marley stated that dog poo bags were still being thrown over into the play park and had spoken with the dog warden who had taken the matter back to his manager. The dog warden offered to make contact with the resident who was involved if the name was supplied. Awaiting response on the bin.</p> <p>Paving to be laid in the Remembrance Garden – Mr Marley explained the issues faced at the new garden area and wanted to place paving stones along the front to stop the need to walk over the grass and churn up the mud. RESOLVED: Councillors agreed this was a good idea.</p> <p>Mr Marley reminded of the need for additional gravel on the paths in the cemetery as this had not been renewed for several years. He had received quotations on purchasing 20 tonnes of gravel which he suggested was purchased in one tonne bags and the hire of a machine for one day to move the bags into place and split these. The cost on this full project would be just under £1000 plus VAT. RESOLVED: It was authorised that this project go ahead, and quotations/costs be circulated for a decision on the actual purchase.</p> <p style="text-align: right;">ACTION: GAPC Team</p>

24.28 Financial Reports 5th March 2024

24.28.1 Receipts and Payments for February 2024 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts Monies received by cash, bank transfer or cheque

Paid From	Description	Date	Amount £
M&B Rea	January fees less overpayment made in December	2.2.24	925.00
L Davey	Fee for ashes burial	16.2.24	100.00
L Davey	Fee for plaque installation	27.2.24	50.00
J Cole	Scattering ashes/plaque - cash	28.2.24	100.00
Coop	Interment of ashes	28.2.24	100.00
			£1275.00

Payments Monies paid by cash, bank transfer, direct debit or cheque

Paid to	Description	Date	Amount £
SSE Energy	Electric supply Cemetery buildings 1.12.23–31.12.23	10.1.24 DD	£52.88
SSE Energy	Electric supply High Green office 1.12.23 –31.12.23	10.1.24 DD	£54.23
R D Alderson Ltd	5 hours hedge cutting 16.11.23	30.1.24	£252.00
North Yorkshire	charges for bin collection	1.2.24 DD	£64.62

Nat West	Bank charges to 2.2.24	2.2.24	£8.05
A Livingstone	Post Office – guaranteed delivery	8.2.24	£7.35
Sam Turner & Sons	2x GB lubricants grease special 400g cartridge, 1xWD40	8.2.24	£22.73
L Marley	Postage stamps 8x2nd class	16.2.24	£6.00
SSE Energy	Electric supply cemetery buildings 1.1.24 – 31.1.24	19.2.24 DD	£59.43
SSE Energy	Electric supply High Green office 1.1.24-31.1.24	19.2.24 DD	£60.19
Cleaning Products Limited	Clover lemon hard surface cleaner 5l x 2	21.2.24	£8.33
Minster	Van rental 28 days x £21 + RFL 28 x£1 to 22.2.24	22.2.24	£739.20
L Marley	Stokesley Motors diesel	22.2.24	£50.01
Alan Dale	Dig and fill graves 15.2.24 & 28.2.24	28.2.24	£750.00
Gary Frankish	ground maintenance February	29.2.24	£920.00
Commercial Vehicle Contracts Ltd	Documentation fee for new contract – updated figure inc VAT -paid direct from bank 4.3.24	29.2.24	£238.80
A Livingstone	Zoro 18 toilet rolls	5.3.24	£128.97
		TOTAL	£ 3422.79

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting –Tuesday, 9th April 7pm at the Discovery Centre

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk